



Council on Technology Services

Mobile Workforce Workgroup Final Minutes

December 20, 2006

9:00 a.m. – 11:00 a.m.

Virginia Retirement System Headquarters
1200 E. Main St., Richmond, VA 23219

Members Present

Farley Beaton, Chairman (VRS)
Jerry Allgeier (VDACS)
Jeanne Branch (DPOR)
Bethann Canada (DOE)

Linda Foster (TAX)
Bob Smith (Courts)
Mark Willis (VCU)

Members Absent

Darlene Quackenbush (JMU)

Others Present

Mike Hammel, Staff (VITA)
Matt Benedetti (Alliance Group Ltd.)
Bob Crigler (Verizon Wireless)

Karen Jackson (Governors Office)
Elizabeth Mayo (Verizon Wireless)

Call to Order

Chairman Farley Beaton called the meeting of the COTS Mobile Workforce Workgroup to order at 9:05 a.m.

Approval of the Minutes

Farley asked if there were any changes or corrections to the minutes from the December 6, 2006 meeting. Mark Willis noted two places where he was incorrectly identified. The minutes were approved as amended.

Update on Chairs meeting with Lem Stewart

Farley reported on the public meeting that was held with Lem Stewart and the other COTS workgroup chairpersons. He noted that Lem was very interested in the work of the workgroups and thought the material was quite timely. He asked the each workgroup have the full COTS membership review any reports to be published. He also wants each workgroup to present to the full membership at a meeting to be scheduled in March 2007. The long term format and existence of the COTS organization will be discussed at the March meeting.

Review of Recommendations

The bulk of meeting was spent discussing the various recommendations presented by the workgroup members. A general consensus was arrived at for Bob and Bethann to incorporate into their final recommendations. Farley asked that these be completed by the next meeting and submitted for approval.

Resource Guide Discussion

Jerry reviewed the draft Resource Guide section. Everyone thought format was good.

Review of First Compile Draft

Mike Hammel presented the first compiled draft of the workgroup's white paper deliverable. There was general assent to the format. Farley asked if the document could be reviewed by VITA Comms. Mike advised that might be possible, depending on their current level of work. Karen Jackson suggested that we ask the Governors office of Commonwealth Preparedness (Curtis Brown) to review the document as well.

Meeting Schedule

The next meeting is scheduled for January 10th. There will also be meetings on January 17th and January 31st (planned to be the last meeting of the workgroup).

New Business & Public Comment

Farley asked if any Workgroup members had new business to bring to the Council. There was none.

Farley asked for public comment. There was none.

Adjournment

There being no further business, Farley adjourned the meeting at 10:30 AM.